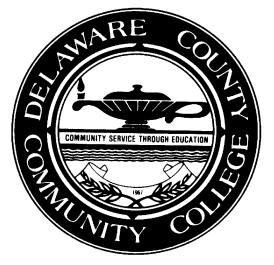
WEST CHESTER UNIVERSITY Dual Admission & Academic Passport Transfer Agreement

General Education Requirements Elementary Education Guide Criminal Justice Guide Business Administration Guide

> Information for DCCC Students Transferring to West Chester University



<u>The information in this booklet is</u> <u>meant to be used as a guide.</u> <u>The transfer Institution reserves</u> <u>the right to make changes at any time.</u>

> Delaware County Community College Transfer Office 6/2016

DUAL ADMISSION and ACADEMIC PASSPORT TRANSFER AGREEMENT

Between

DELAWARE COUNTY COMMUNITY COLLEGE

And

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

This document replaces the previous Articulation Agreement between West Chester University of Pennsylvania and Delaware County Community College, dated June 2009.

PREFACE

Delaware County Community College (DCCC) and West Chester University of Pennsylvania (WCU) enter into this Transfer Agreement to facilitate the seamless transfer of DCCC students who have earned the Associate in Arts (A.A.), the Associate in Fine Arts (A.F.A), the Associate in Science (A.S.) or Associate in Applied Science (A.A.S.) degree.

There are two components to this agreement that work together to maximize the benefit to DCCC students wishing to transfer to WCU: Dual Admission Transfer component and the Academic Passport component.

Dual Admission guarantees that DCCC students will be admitted to WCU with the condition that they: graduate from DCCC with an Associate in Arts (A.A.) Degree, Associate in Fine Arts (A.F.A.), Associate in Science (A.S.), or Associate in Applied Science (A.A.S) degree with a minimum cumulative GPA of 2.0; complete an Intent to Enroll form no later than nine months and no earlier than three years before their expected matriculation date at WCU; agree to sign a new Intent to Enroll form if the major or admission date is changed from the original Intent to Enroll form; understand that prior attendance in a degree-seeking program at WCU is disqualifying; and satisfy all other WCU transfer requirements. DCCC students will be guaranteed admission to their program of choice provided they meet the program-specific requirements (pre-requisites, minimum grade point averages, etc.). Some majors may require a cumulative GPA above a 2.0 for admission to the degree program. *Guaranteed admission to the Social Work, Nursing and Athletic Training majors at WCU is not available through this articulation agreement.*

Students are guaranteed admittance to WCU with third year (junior) status if they graduate from DCCC with an Associate in Arts (A.A.), Associate in Fine Arts (A.F.A.), or Associate in Science (A.S.) degree with a minimum cumulative GPA of 2.0. They are also eligible for the Academic Passport, which recognizes general education coursework of the A.A., A.F.A., or A.S. degree and applies them to the first 45 credits of general education at West Chester University. The 45 credits include the Academic Foundations (English Composition, Mathematics, Public Speaking, and Interdisciplinary), Distributive Requirements (Sciences, Behavioral and Social Sciences, Humanities, and Arts), and Student Electives. Transcripts will

be evaluated and credits posted to the student's record on a course by course basis in order to meet necessary pre-requisites, to ensure proper advising, assist with financial aid processing, and to meet the overall 120 credit degree requirement. This applies to all DCCC A.A., A.F.A., and A.S. degree graduates (A.A.S. is not included), and is not limited to students who participate in the Dual Admission Agreement.

DCCC students graduating with an Associate in Applied Science (A.A.S.) degree are not eligible for the Academic Passport; however, WCU's general education requirements may be fulfilled before transferring by following the DCCC/WCU General Education Guide Sheet.

DCCC students graduating with an A.A.S. degree and transferring through the Dual Admission program may enter with third year (junior) status dependent upon the number of transfer credits and the appropriate sequencing of transfer courses within the Associate in Applied Science degree. Students are encouraged to make themselves aware of particular WCU degree program requirements early in their tenure at Delaware County Community College in order to facilitate a smooth transition.

High school students enrolled in DCCC's High School Dual Enrollment Pilot Program are also eligible for the Dual Admission Transfer agreement with West Chester University of Pennsylvania. Students participating in the High School Dual Enrollment program must complete the Intent to Enroll Form with DCCC's High School Dual Enrollment Admissions Office by indicating their interest to the appropriate Admissions Counselor.

Once a High School Dual Enrollment student matriculates at DCCC as a traditional student, they will become part of the Dual Admission Transfer agreement, and must adhere to the requirements outlined in this document in order to maintain eligibility. Questions should be addressed to the Office of Admissions at West Chester University.

This Dual Admission and Academic Passport Transfer Agreement become effective after fully executed by both parties.

To facilitate the transfer of DCCC graduates to WCU in accordance with the foregoing agreement the parties agree to the following:

OBLIGATIONS OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA:

- 1. To attend regularly scheduled Partner Day and Evening Programs at DCCC.
- 2. To collaborate with DCCC in creating an Intent to Enroll form and Fact Sheets to distribute upon request.
- 3. To invite DCCC students who have completed an Intent to Enroll form to Campus Visit events for information with WCU staff in order to facilitate smooth curricular and co-curricular integration to WCU. Information about these events is posted online for students to sign up.

- 4. To send an information packet one semester prior to their term of entry with a letter explaining the WCU application process to all DCCC students who complete an Intent to Enroll form. Students must complete the WCU application process, including submitting all required materials by March 1st for the fall semester, and by October 1st for the spring semester, and satisfy all other WCU transfer requirements. DCCC students will be governed by the WCU degree requirements at the time of their matriculation to WCU.
- 5. WCU will credit the application fee back to any DCCC student who enrolls under the criteria of the Dual Admission Transfer Agreement.
- 6. To ensure these students will be provided with WCU financial aid information and receive full consideration for WCU financial aid upon matriculation at WCU.
- 7. To support and accept the Dual Admission Transfer and Academic Passport agreements as stipulated in the Preface. Upon confirmation of an earned DCCC A.A., A.F.A., or A.S. degree and receipt of a final official transcript, WCU will make a notation about the Academic Passport on the student's degree progress report and other pertinent student records. Transfer does not alter the requirements of the student's major field of study or its admissions standard as identified in the WCU catalog.
- 8. To ensure that all courses for which a passing grade (A, B, C or D) was received will transfer to WCU. Courses with "D" grades will not fulfill major requirements.
- 9. To ensure that DCCC graduates entering WCU under the terms of this Agreement will go through the WCU transfer process and therefore must meet all applicable WCU requirements and deadlines pertaining to orientation and registration and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof, which apply to all WCU students.
- 10. To work with DCCC on Program-to-Program Articulation Agreements that specify for DCCC transfer students the DCCC courses that satisfy major requirements for degree completion at WCU.
- 11. To ensure that DCCC students who matriculate at WCU under the Dual Admission Transfer Agreement have all of the rights and privileges of other WCU students.
- 12. To waive placement tests for DCCC graduates, except when they pertain to foreign language placement tests for students continuing to study foreign language and are required mechanisms of demonstrated proficiency in program requirements.
- 13. Students with Intent to Enroll forms on file who complete the WCU application process and submit all required materials by the published deadlines (March 1st for fall semester and October 1st for the spring semester) and meet all admissions requirements, will be accommodated in capped programs.

OBLIGATIONS OF DELAWARE COUNTY COMMUNITY COLLEGE:

- 1. Identify the students who will be participating and assist them with completing all required paperwork for enrollment in the Dual Admission Transfer Agreement, including submission of the Intent to Enroll form no later than nine months and no earlier than three years before their expected matriculation date at WCU. Provide the students with information on the WCU admissions requirements for their specific program of study.
- 2. Meet with students each semester to track their progress toward completing the associate's degree and to review and revise their original Intent to Enroll form in the event they change their major or anticipated entry term at WCU.
- 3. Mail all Intent to Enroll forms in one packet to the Associate Director of Transfer Admissions at WCU by May 1st for candidates transferring in the spring semester and November 1st for the fall semester.
- 4. Notify WCU when students withdraw from the Dual Admission Transfer Agreement so records can be updated.
- 5. Explain all Dual Admission and Academic Passport requirements to students, including the need to send an official transcript verifying receipt of the Associate degree upon completion of their last semester.
- 6. Designate an individual who will be the contact at DCCC for the Dual Admission Transfer Agreement and who will work with the Associate Director of Transfer Admissions in coordinating the process.
- 7. Publicize this Agreement to prospective and current DCCC students in its promotional literature, and make arrangements for WCU recruiters and advisors to visit DCCC and meet with prospective and current Dual Admission Transfer Agreement students.

JOINT OBLIGATIONS:

- To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both WCU and DCCC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both DCCC and WCU sign the revised document.
- 2. To collaborate in providing students with information and academic advising about this Agreement, WCU academic requirements, and the process of transferring to WCU.
- 3. To develop and implement advertising and promotional efforts to communicate the benefits of the Dual Admission Transfer Agreement.

- 4. To designate a representative or representatives at each institution who will coordinate the Dual Admission Transfer Agreement between the two institutions.
- 5. To exchange data and documents annually that will contribute to the maintenance and improvement of this Dual Admission Transfer Agreement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of aggregate data about transfer students, including admissions information, academic progress and retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the Intent to Enroll form.
- 6. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
- 7. To develop agreements that provide students increased opportunities for seamless transfer, to take additional courses at DCCC beyond the Associate degree and to take courses at West Chester while completing their Associate degree.

MUTUAL TERMS AND CONDITIONS

The WCU Office of Admissions, the Registrar's Office and the appropriate offices at DCCC are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

- a. Term of Agreement. The Agreement will be in effect as of the date of its signing for a period of one year. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically for additional one-year terms, up to a maximum of five years unless it is formally terminated.
- b. Termination of Agreement. WCU or DCCC may terminate this Agreement for any reason with ninety (90) days written notice. Either party may terminate this Agreement in the event of a substantial breach. Should WCU or DCCC terminate this Agreement, all students enrolled under the agreement at that time may continue under the terms of this agreement in order to reach degree completion.
- c. Nondiscrimination. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. WCU students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990. DCCC agrees to cooperate with WCU in its investigation of claims of discrimination or harassment.

- d. Interpretation of the Agreement. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- e. Modification of Agreement. This Agreement shall only be modified in writing with the same formality as the original Agreement.
- f. Relationship of Parties. The relationship between the parties of this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- g. Liability. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or WCU.
- h. Entire Agreement. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.
- i. Not a Third Party Beneficiary Agreement. This agreement is not a third-party beneficiary contract and confers no rights upon any students or employees of the parties.

This articulation Agreement covers only the associate degree programs defined within the Preface. DCCC and WCU agree to review this agreement annually by November 15 and to apprise each other of any changes to the respective programs that may necessitate a modification of this agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from Delaware County Community College into West Chester University of Pennsylvania, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Delaware County Community College and West Chester University of Pennsylvania, have executed this Agreement on the dates indicated:

Signatures on file in the Transfer Office

	E	duc	ation		
			hood Education		
			to		
	Early Grade I	Preparat	tion PK-4 Certifica	tion	
	Delaware County Community College	-		West Chester University	
First Semes	ster		First Semester		
ENG 100	English Composition	3	WRT 120	Effective Writing I	3
EDU 110	Introduction to Teaching		EDF199	Elective	
OR	OR		OR	OR	
ECE 100	Principles of Early Childhood Education	3	ECE100	ECE 100	3
ECE 112	Developing a Professional Portfolio	1	TRN 199	Elective	1
ECE 130	Early Childhood Development	3	EGP 209	Child Devel. Pre-birth thru 5 years	3
	Humanities Option ¹	3		Dependent on course selection at DCCC	3
HIS 110	American History I		-	Dependent on course selection at Deece	•
OR	OR				
HIS 120	American History II ²	3	HIS 151 or HIS 152	U.S. History	3
	-	16			16
Second Semester			Second Semester		
ENG 112	English Composition II	3	WRT 200	Critical Writing and Research	3
EDU 215	and Field	3	EGP 220	Theory & Field Experience in Early Grades	3
ECE 140	Curriculum Development	3	TRN 199	Elective	3
SOC 240	Human Geography	3	GEO 103	Human Geography	3
Science electi	ve Select from ESS, BIO, CHE or PHY	4		Dependent on course selection at DCCC	4
		16			16
Third Seme			Third Semester		
EDU 220	Introduction to Special Education	3	EDA 103	Foundations of Special Education	3
ECE110	Methods and Materials for Teaching I ³	3	EGP 322	PK Methods & Field ³	3
ENG 250	Children's Literature	3	LIT 219	Children's Literature	3
ECE 111	Methods and Materials for Teaching II ³	3	EGP 199	Elective ³	3
MAT 125	Mathematics for Elementary Teachers I	3	MAT 101	Math for Teachers of Children I	3
		15			15
Fourth Semester			Fourth Semester		_
ECE 201	Children, Families and Community	3	EGP 326	Family & Community Relations	3
ECE 121	ECE Lab II (Capstone) ³	4	EGP 199	Elective ³	4
EDU 208	English Language Learners	3	LAN/ENG 382	Teaching ELLs	3
MAT 126	Mathematics for Elementary Teachers II	3	MAT 102	Math for Teachers of Children II	3
COMM 111	Public Speaking ⁴	3	SPK 208	Public Speaking	3
		16			16
	Total Credits	63		Total Credits	63

Notes:

1. Students participating in the Core-to-Core agreement with WCU can select any humanities area course, which will fulfill the general education requirements, however, WCU prefers students complete POL 120 at DCCC. If a student chooses to complete POL 120 at DCCC, a course substitution will be required and should be requested to the Dean of Public Service and Social Sciences. If a student does not participate in the Core-to-Core agreement, he or she should also register for POL 120 at DCCC.

2. It is recommended that students complete a US History course such as HIS 110 or HIS 120 at Delaware County Community College.

3. Students must complete ECE 110, ECE 111 and ECE 121 at Delaware County Community College in order to receive credit for EGP 322 -PK Methods and Fieldwork, at West Chester University. Courses not completed as a group will go over individually as electives and not apply towards the Early Grades Program at WCU. DCCC students will also need to request a prerequisite override for ECE 120 in order to register for ECE 121. Students should make this request with the Dean of Public Service and Social Sciences.

4. Student should complete COMM 111 at Delaware County Community College. This course will meet general education requirements at West Chester University.

Early Childhood Education

Associate in Arts in Early Childhood Education

to

Early Grade Preparation PK-4 Certification

	Delaware County Community College			West Chester University	
First Semester			First Semester		
ENG 100	English Composition	3	WRT 120	Effective Writing I	3
ECE 100	Principles of Early Childhood Education	3	ECE 100	Orientation to Early Childhood	3
	Developing a Professional Portfolio and Resource				
ECE 112	File for ECE	1	TRN 199	Elective	1
ECE 130	Early Childhood Development	3	EGP 209	Child Devel. Pre-birth thru 5 years	3
COMM 111	Public Speaking	3	SPK 208	Public Speaking	
HIS 110	American History I				
OR	OR		HIS 151 or HIS		
HIS 120	American History II	3	152	U.S. History	
		16			1
Second Ser	Second Semester		Second Seme		
		•			
ENG 112	English Composition II: Writing about Literature	3	WRT 200	Critical Writing and Research	;
	and Field Experience in Elementary Education,			Theory & Field Experience in Early	
EDU 215	PK-4	3	EGP 220	Grades	
ECE 140	Intergrating Curriculum and Assessment	3	TRN 199	Elective	
SOC 240	Human Geography	3	GEO 103	Human Geography	;
	Select from ESS, BIO, CHE or PHY			Dependent on course selection at	
	(SI designated course)	4		DCCC	4
		16			1
Third Seme	ster		Third Semest	er	
EDU 220	Introduction to Special Education	3	EDA 103	Foundations of Special Education	:
ECE110	Infant/Toddler Care and Education ¹	3	EGP 322	PK Methods & Field ¹	
ENG 250	Children's Literature	3	LIT 219	Children's Literature	
ECE 111	Methods and Materials for Teaching ¹	3	EGP 199	Elective ¹	:
MAT 125	Mathematics for Teachers of Children I	3	MAT 101	Math for Teachers of Children I	
WAT 125	Wathematics for Teachers of Children I	15			1
Fourth Semester			Fourth Semester		
ECE 201	Children, Families and Community	3	EGP 326	Family & Community Relations	:
ECE 121	Early Childhood Lab II (Capstone) ¹	4	EGP 199	Elective ¹	
EDU 208	English Language Learners	3	LAN/ENG 382	Teaching ELLs	
MAT 126	Mathematics for Elementary School Teachers II	3	MAT 102	Math for Teachers of Children II	4
POL 120	American National Government ²	3	PSC 100	U.S. Government and Politics	
		16			1
	Total Credits	63		Total Credits	6
Notes:		03			0

1. Students must complete ECE 110, ECE 111 and ECE 121 at DCCC in order to receive credit for EGP 322 - PK Methods and Fieldwork, at West Chester University. Courses not completed as a group will go over individually as electives and not apply towards the Early Grades Program at WCU. DCCC students will also need to request a prerequisite override for ECE 111 in order to register for the course. Students should make this request with the Dean of Business, Computer and Social Sciences.

2. It's recommended that students take POL 120, but can also choose from any POL, SOC, PSY or ECO course. Students who do not complete the associate degree at DCCC should choose POL 120.

For students who enrolled in the major Fall 2016 and after

		to			
	Bachelor of Science in Business in Manage	ement, A	ccounting, Econo	omics, Finance, or Marketing	
D	elaware County Community College		West C	Chester University	
First Seme	ster		First Semester		
ENG 100	English Composition I	3	WRT 120	Effective Writing I	3
DPR 100	Introduction to Information Technology	3	CSC 199	Computer Science Elective	3
BUS 100	Introduction to Business	3	TRN 199	Free Elective	3
ACC 111	Financial Accounting	3	ACC 201	Financial Accounting	3
	Any Diversity and Social Justice (DJ)	3		Depends on course selection	3
		15			15
Second Semester			Second Semester		
	English Composition II: Writing about				-
ENG 112	Literature	3	WRT 200	Critical Writing & Research	3
ECO 210	Macroeconomic Principles	3	ECO 111	Principles of Macroeconomics	3
MAT 135 ACC 112	Business Precalculus	3	MAT 107 ACC 202	Algebra and Functions	3
	Managerial Accounting	-		Managerial Accounting	-
BUS 230	Principles of Marketing	3	MKT 250	Principles of Marketing	3
****		15			15
Third Sem	actor		Third Semester		
ECO 220	Microeconomic Principles	3	ECO 112	Principles of Microeconomics	3
MAT 136	Business Calculus	3	MAT 108	Brief Calculus	3
BUS 210	Principles of Management	3	MGT 200	Principles Of Management	3
200 2.0				Business & Professional	•
BUS 130	Business Communication ¹	3	SPK 230	Speech	3
000 100	Any Scientific Inquiry (SI)	4	011(200	Depends on course selection	4
		16			16
Fourth Ser	nester		Fourth Semeste	r	
BUS 243	Legal Environment of Business	3	BLA 201	Legal Environment of Business	3
BUS 220	Elementary Statistics	3	ECO 251	Quantitative Business Analysis	3
	Humanities Elective ²	3		Depends on course selection	3
	BUS or Open Elective	3		Depends on course selection	3
	Science Elective ³	3-4		Depends on course selection	3-4
		15-16			15-16
***	Total Credits:	61-62		Total Credits:	61-62
Notes:					
	1 Satisfies WCU's Public Speaking requirement	t.			
	2 Students should select either PHI 100 or PHI 1				
	Students can also choose from DPR 108 (if co 3 to WCU with an associate degree must take a	-			-
Fa h					
	oted into a West Chester University Business ma				
 Complete of C or bette 	e the following courses: ECO 210, ECO 220, ACC	: 111, MA	T 135, MAT 136, BU	S 220, BUS 210, and BUS 230 with a	a grad
	~				

For students who enrolled this major Fall 2016 and after

	Associate in Arts in	Adn	ninistratior	n of Justice	
		to			
	Bachelor of Scie	nce	in Crimina	I Justice	
	Delaware County Community College			West Chester University	
				mest enester eniversity	
First Seme			First Semes		
ENG 100	English Composition I	3	WRT 120	Effective Writing I	3
ADJ 101	Introduction to Criminal Justice	3	CRJ 110	Introduction to Criminal Justice	3
MAT 120	Modern College Mathematics	3	MAT 103	Introduction to Mathematics	3
COMM 11	Public Speaking	3	SPK 208	Public Speaking	3
SOC 110	Intro to Sociology	3	SOC 200	Introduction to Sociology	3
		15			15
Second Se	emester		Second Sem	nester	
	English Composition II: Writing About				
ENG 112	Literature	3	WRT 200	Critical Writing and Research	3
ADJ 241	Criminal Law Procedure & Adjudication	3	CRJ 199	Free Elective	3
DPR 100	Introduction to Information Technology	3	CSC 199	Science Gen Ed requirement	3
ADJ 120	Principles of Investigation	3	CRJ 240	Criminal Investigations	3
	Social Science Elective ¹	3		Meets Gen Ed requirement	3
		15			15
Third Com			Third Come		
Third Semester		•	Third Semes		2
ADJ 225	Ethics in Criminal Justice	3	CRJ 199	Free Elective	3
ADJ 240	Criminology	3	CRJ 210	Theories of Crime and Delinquency	3
ADJ 280	Organized Crime	3	CRJ 314	Organized Crime	3
	Social Science Elective	3		Meets Gen Ed requirement	3
	Humanities Elective ²	3		Meets Gen Ed requirement	3
		15			15
Fourth Sei	nester		Fourth Seme	ester	
ADJ 202	Terrorism	3	CRJ 316	Terrorism	3
ADJ 250	Contemporary Police Services ³	3	CRJ 287	Policing in America	3
ADJ 260	Corrections, Probation, and Parole	3	CRJ 220	Corrections	3
ADJ 261	Youthful Offender	3	CRJ 199	Free Elective	3
	Science Elective with Scientific Inquiry (SI)	4		Meets Science Gen Ed requirement	4
		16			16
	Total Credits:	61		Total Credits:	61

1. West Chester University recommends that students complete PSY 140 at DCCC.

2. West Chester University recommends that students complete PHI 100 or PHI 110 at DCCC.

3. West Chester University will accept ADJ 250 in transfer as CRJ 287 by department exception for the Criminal Justice program only. In all other cases, the course transfers as CRJ 199.