

Laboratory Safety Rules Template

Chemical Hygiene Plan

Laboratory safety rules for working safely with or around hazardous materials, processes, and/or equipment are established at the laboratory level based on the specific hazards that are present. The purpose of the safety rules is to prevent exposures or injuries to personnel and student, or damage to equipment or facilities.

Instructional Laboratory Safety Rules

It is the responsibility of the instructor or laboratory coordinator to establish, communicate, and enforce lab-specific safety rules based on the hazards present. Suggested safety rules include:

Laboratory Attire		
Identify the appropriate attire to be worn in the laboratory based on the hazards present:		
<input type="checkbox"/> Long pants		
<input type="checkbox"/> Closed toe shoes		
<input type="checkbox"/> Long hair/loose clothing secured		
<input type="checkbox"/> Contact lenses are not permitted, or they are permitted with conditions: Enter text.		
<input type="checkbox"/> Other Enter text.		
Personal Protective Equipment		
Identify the appropriate PPE to be worn in the laboratory based on the hazards present:		
Standard PPE	Specialized PPE	
<input type="checkbox"/> Lab coat	<input type="checkbox"/> Rubber apron	<input type="checkbox"/> Chemical protective gloves
<input type="checkbox"/> Safety glasses	<input type="checkbox"/> Splash goggles	<input type="checkbox"/> Other Enter text.
<input type="checkbox"/> Disposable nitrile gloves	<input type="checkbox"/> Face Shield	
Basic Laboratory Rules		
Establish laboratory rules appropriate for the types of hazards present in the laboratory:		
<input type="checkbox"/> Eating, drinking, and applying cosmetics is prohibited.		
<input type="checkbox"/> Cell phones are not permitted to be used while working in laboratory to prevent contamination of phone and reduce distractions.		
<input type="checkbox"/> Personal belongings must be stored away from hazardous materials to prevent contamination.		
<input type="checkbox"/> Aisleways, exits, and emergency eyewash and shower must remain clear.		
<input type="checkbox"/> Notify instructor of spills immediately.		
<input type="checkbox"/> Properly store all hazardous materials and equipment.		
<input type="checkbox"/> Drain disposal is prohibited.		
<input type="checkbox"/> Properly dispose of all hazardous waste, sharps, and glassware.		
<input type="checkbox"/> Horseplay is prohibited.		
<input type="checkbox"/> Other: Enter text.		
Enforcement of Rules		
Describe how rules will be enforced in laboratory: Enter text.		

Research Laboratory Safety Rules

It is the responsibility of the principal investigator or laboratory manager to establish, communicate, and enforce lab-specific safety rules based on the hazards present. Suggested safety rules include:

Laboratory Attire		
Identify the appropriate attire to be worn in the laboratory based on the hazards present:		
<input type="checkbox"/> Long pants		
<input type="checkbox"/> Closed toe shoes		
<input type="checkbox"/> Long hair/loose clothing secured		
<input type="checkbox"/> Contact lenses are not permitted, or they are permitted with conditions: Enter text.		
<input type="checkbox"/> Other Enter text.		
Personal Protective Equipment		
Identify the appropriate PPE to be worn in the laboratory based on the hazards present:		
Standard PPE	Specialized PPE	
<input type="checkbox"/> Lab coat	<input type="checkbox"/> Rubber apron	<input type="checkbox"/> Chemical protective gloves
<input type="checkbox"/> Safety glasses	<input type="checkbox"/> Splash goggles	<input type="checkbox"/> Other Enter text.
<input type="checkbox"/> Disposable nitrile gloves	<input type="checkbox"/> Face Shield	
Basic Laboratory Rules		
Establish laboratory rules appropriate for the types of hazards present in the laboratory:		
<input type="checkbox"/> Eating, drinking, and applying cosmetics is prohibited.		
<input type="checkbox"/> Storage/use of food, beverages, or food-based appliances (i.e. coffee maker) is prohibited.		
<input type="checkbox"/> Cell phones are not permitted to be used while working in laboratory to prevent contamination of phone and reduce distractions.		
<input type="checkbox"/> Personal belongings must be stored away from hazardous materials to prevent contamination.		
<input type="checkbox"/> Aisleways, exits, and emergency eyewash and shower must remain clear.		
<input type="checkbox"/> Clean up spills immediately.		
<input type="checkbox"/> Properly store all hazardous materials and equipment.		
<input type="checkbox"/> Drain disposal is prohibited.		
<input type="checkbox"/> Properly dispose of all hazardous waste, sharps, and glassware.		
<input type="checkbox"/> Other: Enter text.		
Working Alone		
<input type="checkbox"/> Working alone is permitted with following restrictions/precautions: Enter text.		
Unattended Experiments		
Identify restrictions/precautions to be taken for unattended experiments involving hazardous materials:		
<input type="checkbox"/> Close fume hood sash	<input type="checkbox"/> Place notice on sash with contact information	
<input type="checkbox"/> Notify other laboratory occupants	<input type="checkbox"/> Other Enter text.	
Prior Approval		
Identify when approval of principal investigator is required:		
<input type="checkbox"/> Purchase of new hazardous materials	<input type="checkbox"/> Deviation from standard operating procedure	
<input type="checkbox"/> Scale-up involving hazardous materials	<input type="checkbox"/> Other Enter text.	
Enforcement of Rules		
Describe how rules will be enforced in laboratory: Enter text.		