

Office of Student Engagement

Levels of Recognition Procedures

1. The Office of Student Engagement will work with the Office of Student Conduct to hold all student organizations accountable for violations of University policy and the Code of Conduct.
2. For any violations of University or departmental policies and procedures, the Office of Student Engagement will meet with students on a case-by-case basis to determine if the organization's recognition level should be changed. These policies and procedures include, but are not limited to:
 - a. Student Engagement Policies and Procedures
 - b. Student Government Association Allocation Bylaws
 - c. Facility Use Policies
 - d. SSI Policies and Procedures
 - e. Event Management Policies and Procedures
3. Any violation of the Student Code of Conduct will be referred to the Office of Student Conduct for organizational or individual conduct process.
4. The Office of Student Engagement will move students through the following levels of recognition as outlined below:
 - i. **Forming:** This status will occur after the RTO is submitted and an advisor has accepted their appointment.

- ii. **Recognized:** This status will occur after the organization has completed the recognition process in full and gained a recognition letter from the Office of Student Engagement.
- iii. **Loss of Privileges:** Due to violations of policy and procedures, student organizations may lose some or all privileges listed in Section 5 of the Student Organization Recognition Policy.
 - 1. Violations will first be discussed with the Office of Student Engagement staff and loss of privileges will mirror the impact and severity of the violation.
 - 2. Warnings may be issued for first-time violations or violations with low impact.
 - 3. If an organization does not re-register during the Spring semester, they will lose privileges until re-registration has occurred. They will be given until the last day of class of the Fall semester to do so before being moved to the “closed” status.
 - 4. The Office of Student Engagement will set expectations for organizations who lose privileges for how those organizations may gain privileges back.
- iv. **Disciplinary Group Suspension:** The group is prohibited from conducting any and all group activity on or off-campus. All events should be canceled immediately and not resume until the stated date. This includes, but is not limited to, meetings, recruitment, fundraising, educational programs and socials. During the suspension period, if the group is found operating without permission from the University, they would be subject to additional violations of the *Student Code of Conduct*. For reinstatement to occur, within 30 days of the conclusion of the suspension period, a designated group leader will need to make an appointment with the Office of Student

Conduct or designee to arrange for the removal of the University ban and hold on the group's status. A student group who fails to or submit sanction conditions as directed during this period will be subject to a separate charge for failure to comply and a new sanction condition that may include Group Disestablishment.

1. The Office of Student Conduct will be the only office who can issue this status due to violations of the Student Code of Conduct.

v. **Disciplinary Group Disestablishment:** The group loses formal University recognition and is prohibited from conducting any and all group activity on or off-campus for a specified period of time. All events must be canceled immediately. Should the group wish to return to campus after the sanctioned date, they must meet all current group establishment procedures published by the appropriate University office upon application for reestablishment.

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vi. **Closed:** The group loses formal recognition for non-conduct related activity.

1. If an organization chooses to close on their own, they must email the Office of Student Engagement staff.
 - a. A vote should be taken by the membership to close the organization.
 - b. The advisor must confirm that the club will be closing.
2. If an organization does not re-register by the last day of classes during the Fall semester after missing the Spring re-registration deadline, they will close.

3. Organizations will go through the new organization procedures to reactivate the organization.