Summary of functionality loss at go-live of RamPortal

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What: In WCU's move to RamPortal, there are needs to limit the scope of functionality available at our initial go-live in order to manage project scope and risk. This document is intended to summarize what current functionality (available in myWCU) that will not be available in RamPortal during our initial go-live.
It is our intention to work to introduce these missing tools over time as we continue to iterate on our system.
In instances in which the Banner software does not, to the best of our knowledge, have the ability to offer the functionality, that is also noted.

Notification of Loss:

Workstream	Functionality	Next steps	Status
Student Registration	Banner's **waitlist** functionality does not automatically enroll students from the waitlist into the class when a seat becomes available. Instead students receive an email letting them know a seat is available, and if they do not register within a given time period they are removed from the waitlist. This does not align with WCU's commitment to access and we believe it would perpetuate equity gaps.	WCU is working with Ellucian on an immediate solution for March 2024 that would allow the registrar's office to enroll students from the waitlist into the course. This solution requires time to develop and we think will require WCU to introduce waitlists after the start of fall 24 registration but early in the registration cycle (i.e. by early April).	Ongoing. High Priority
Student Records	**WRITE Survey:** This survey has been built into myWCU to administer the survey, score the survey, and update student records with the appropriate placement score. RamPortal does not have the functionality to do surveys and scoring.	We are working with the first year writing committee to redevelop the tool in D2L and will be available in April for utilization.	Ongoing. High Priority
Registration	**Pre-requisites for Fall 2024:** Due to the fact that summer 2024 registration will be governed in myWCU and will not convert to RamPortal until September 2024, any courses students are registered for in summer 2024 that are prerequisites to their Fall 24 classes, the RamPortal system will not natively recognize that the student has completed the prerequisites.	This issue is isolated to our first registration-term in RamPortal and is not anticipated to perpetuate. The registrar's office will monitor prerequisite errors in RamPortal and manually resolve.	Limited to fall 24 registration. There is a manual process to review/resolve.

	Students may get inaccurate prerequisite errors when they register for fall 24 classes.		
Registration	**Music mass enrollment in private lesson classes**: there is a process in myWCU that creates private music lesson classes each semester based on the prior term's offering/enrollment, and mass enrolls students into their subsequent lesson. RamPortal cannot mass create classes/enrollment based on a student's prior enrollment	Mass enrollment into courses will be a manual process we will need to work with the School of Music to manage.	Ongoing. Will require more manual efforts.
Student Records	**Co-Curricular Transcript:** RamPortal does not have a native way of tracking student non-academic learning and produce a transcript to reflect those records.	We are working on archiving co-curricular transcripts of existing student for their record to mitigate risk while a new transcript solution is identified. We do anticipate that there may be a gap in our ability to produce new transcripts for students. This shift will also add cost and resources to the implementation.	Ongoing.
Accounts Receivable	**Part of term (session) billing:** Right now WCU's sets student tuition/fee due dates based on the start date for their courses. As such, students who are enrolled in classes that start late in the semester don't need to pay in full for all courses at the beginning of the semester. This is considered a critical component to meeting student needs. RamPortal does not have the delivered capability to defer charges for late-starting classes.	Ellucian is working a solution to this for delivery in 2025/2026. In the interim WCU needs to consider how best to not penalize students for balances.	Ongoing, will take several years.
All	**Hold Challenges:** There are challenges with the way Banner manages holds: Effective term: Currently, WCU holds are term-based, so there is a start term and end term. For example, the advisor hold (NEN) when applied in October for spring	WCU is able to use the NEN/NEW hold for fall 24 registration in Banner because there are no prior term registrations occurring in Banner during the fall 24 registration cycle.	Ongoing.

	registration would prevent students from registering for spring classes but wouldn't stop students from registering for the current fall term. Ellucian does not do term-based holds so the advisor hold applied for spring would impact students' ability to add/drop all courses Impact: Currently, WCU most often has a hold that prevents registration but allows students to drop classes. This is to ensure we center student-success and don't lock students into courses via a hold that prevents them from dropping. Ellucian doesn't have a hold that stops adds, but allows drops.	Ellucian is working on a new impact that allows for drop and prevents add. This will be available in 2025.	
Student	**Posting AP Credits**: currently WCU is able to mass-post AP test scores to student records and award credit. This automated process allows us to quickly award credit to students for their prior learning, and update their class schedules to ensure they don't duplicate courses they have completed test credits for. Banner does not have a mass-post process which would result in us updating student records on an individual basis.	Currently working with Ellucian on a process for utilization in July 2024 when our Fall 24 admit AP scores come	Ongoing.
Student Records	**Cancelled Classes:** In banner departments can cancel classes in which students are enrolled and it does not automatically drop students from the cancelled class. This can result in inaccurate registrations that negatively impact student schedules.	We are working on a solution that will again require more staff and manual intervention to catch these inaccuracies and resolve them.	Ongoing.
Student Records	**Transfer Evaluation & Notification**: WCU's strong commitment to transfer student recruitment requires us to do a formal evaluation of transfer credits as soon as a student submits their admission application. Other schools do not do evaluations until a student is admitted or matriculated.	We are working on a solution that would allow us to offer students formal transfer course evaluations within three days of applying to WCU as is our current practice. This will take considerable work for WCU. It will be needed when	Ongoing

	Banner does not allow us to post credits to student records until the student is matriculated.	we start Fall 25 admissions process (approximately August 2024).	
Student	**Students Intended Load:** Currently WCU asks students to indicate the number of credits they intend to enroll in each semester. This is used for Enrollment Management planning, and we connect with students who are under-enrolled to help them get to their intended number of credits. There is no native functionality in banner for this.	We are working on a solution. It will not be available for fall 2024 registration	Ongoing. Low-priority
Student	**Form of Study:** Currently we allow students to indicate if they are planning to take a semester off and engage in other activities (such as internship, study abroad, etc.). We use this for Enrollment management planning, and then use this data to coordinate communication to student. There is no native functionality in banner for this.	We are working on a solution. It will not be available for fall 2024 registration	Ongoing. Low-priority
Student	**Change of major workflow:** Currently WCU has a workflow in myWCU where students can request change of major that then goes through a workflow review/approval process and automatically updates student records in myWCU. Banner does have workflows to accommodate this, but they will not be developed when we go-live with student records	WCU will continue to utilize the myWCU change of major process through the end of summer 2024. The Banner workflow is anticipated to be ready no later than December 2024.	Ongoing. Medium priority
	Change of grade workflow: Currently WCU has a workflow in myWCU where faculty can submit change of changes. These go through a workflow review/approval process and automatically updates student records in myWCU. Banner does have workflows to accommodate this, but they will not	WCU will continue to utilize the myWCU change of major process through the end of summer 2024. The Banner workflow is anticipated to be ready no later than December 2024.	

	be developed when we go-live with student records		
Enrollment Management (EM)/Student	**Plan Changes prior to start at WCU:** Currently WCU has a process that notifies the Registrar's Office when a student changes their major with Admissions after matriculation so the student record can be updated. This functionality does not exist within our iDate to Banner integration.	We will work on reports to identify any discrepancies between majors in Slate and Banner so they can be manually updated.	Medium
EM	**Re-Admit Application:** Our goal was to implement an electronic Re-Admit application as part of our SIS modernization project; that is still our intention but it will not be ready for go live.	We will continue with our paper-based application and utilize the Banner Quick Admit process until the Slate application is live.	Medium Ongoing
EM	**Test Scores:** Currently WCU loads test scores for applicants into both Slate and myWCU. We are working to load applicant test scores from Slate into Banner. This is not currently ready but is expected to be completed by late spring 2024.	Banner has a delivered process that will be leveraged to load student test scores from external agencies. Placement scores (Write Survey, Mathematics, and Foreign Language will be ready)	High
EM	**Reverse Transfer:** WCU is now collecting Reverse Transfer information on the Common Application for Transfer students.	The development to load this data from Slate into a delivered Banner pages is still in-progress.	Ongoing. Medium.
EM	**Military data from Admissions:** Currently military data collected on the student application is loaded into a custom myWCU page. We have created custom fields in Banner to store this information but have not yet loaded this data.	We are finalizing development and validation and expect to have this data in Banner by early summer 2024.	Ongoing. Medium.
EM	**Undergrad first gen data:** Undergraduate applicants can indicate they are first generation students. We will be loading this	Students who indicate they first gen in Navigate will be extracted and loaded into Banner	Low

	information to the student record in the form of a cohort via our iData integration. This development is still underway.		
EM	**Graduate accelerated application:** Currently WCU deploys an Activity guide to undergraduate accelerated students in their final semester at WCU to collect the necessary to create their Graduate application for the accelerated program. This functionality does not exist in Banner.	We will use the existing WCU process to create Accelerated Applications for Fall 2024 . We will then leverage a Slate form to create these applications for future admit terms.	Low Ongoing
EM	Undergrad relationship/parent data: Currently WCU loads parent data provided on the undergraduate application into a custom data within myWCU. We are not currentlying loading this data into RamPortal.	There is an existing Banner table WCU can leverage to store this data but we are still reviewing if/how this data is being used.	Low
Student Registration	**Course Repeat:** Ramportal does not provide the student with an informational message when a course is registered as an additional attempt	We are working on a solution that will email the student informing that the registration is a repeated course	Low
Student Registration	**Career Repeat:** RamPortal does not have a native way of restricting the registration of a course that exceeds the career repeat limits.	The Registrar's Office will have a report to manually review career repeats and student outreach will occur to solve the issue.	Low
Financial Aid & Accounts Receivable	**Apply Aid to University Housing:** Currently WCU has a process where students can automatically apply refunds and financial aid funds to pay for their USH housing costs. Banner does not have a native way to allow for this.	Working with Ellucian to develop an integration that would help to allow students to allocate funds to their USH costs. We anticipate that at initial go-live we will have a tool that will require manual intervention from the WCU staff.	TBD – July go-live for this tool
Student Records	**Academic Standing:** myWCU utilizes what-if tools in calculating standing (such as with NG grades). These what-if standing rules are not available in Banner. Additionally, academic Standing for Summer 24 and Spring 2024 will be calculated	The Registrar's office and The Graduate School will use reports from myWCU to apply academic standing in Banner for 2024 and to manage the what-if rules.	Medium.

	and processed in myWCU and then need to be manually updated in Banner. Academic standing for Fall 2024 will be processed in Banner		
Student Registration	**Drop with consent:** Doesn't have a tool to require consent to drop a class. This is used for courses that are requirements for students. A good example is the FYE class.	Not anticipated to be available for Fall 24 registration. The Registrar's Office will build reports to monitor enrollment in these courses.	Medium
Student Records	**Ethnic code:** WCU has a self-service tool where students, staff and faculty can self-indicate and update their ethnicity.	Working on building a self-service tool. Will not be available at go-live in March.	Low
Student Records	**Military Data capture:** WCU has detailed military data for students to indicate their service connection We have rebuilt this data structure in Banner, but do not have a way for students to indicate their service history via self-service tool.	Working on converting military data from myWCU to Banner, how to keep the data updated while we are running both myWCU and RamPortal through summer 2024. Working a tool so students can update this information via self-service.	Low
Student Records	**Mass Update / Remove Attributes/Cohorts/Alt Pins:** Need a mechanism for updating/removing students attribute, cohorts or alternate pins	Will manage manually until we have a tool.	Low
Student Records	**Enrollment Verification:** Local Print - Students need to start verifying enrollment basically when enrollment opens for the future term through drop/add	Ellucian is working on a solution proposal. Possible to have a solution during Summer 24.	
All	**Reporting** – The bulk of existing reports and reporting functionality will not be available at go-live. Reporting tools such as PS Query do not have direct analogs in Banner and reports or communications built on Word documents used in Bi Publisher will also need to be reworked.	Essential reports have been identified and are being developed using the tools available in Banner. Ad hoc reporting may be possible from other tools which need to be reviewed. Training will need to occur for end users to access reporting tools.	
Student Registration Monitoring	**SAS Dashboards** – SAS Dashboard are currently connected to the myWCU database to indicate admitted, active, and/or registered students. The database of this	The SAS dashboards will be inaccurate beginning March 2024 in looking at information for Fall 2024. It will not show admitted,	High

	historical database is being rebuilt off of the banner data structure.	active or registered students for Fall 24. The dashboards should be remapped to Banner data and accurate for Fall 24 by end of summer 2024	
All	**Security –** WCU has detailed level user access that will not be in place at go-live. For example, Banner doesn't give access to add/remove hold by hold type; or ability to override enrollment by override type.	Long-term WCU will be exploring a fine-grained access tool in Banner to better manage security, but that will not be in place in 2024.	Medium
Student Records	**First-Year student Placement Portal:** We are working on rebuilding the placement portal in Banner.	Delay in rollout for Fall 24 admits.	Medium
Student Registration	**First Year Scheduling for Fall 24:** in myWCU we have functionality for departments to indicate their preferred schedule for incoming students (i.e. prototypes). And then produce personalized data sheets for students that gives staff critical information necessary to build a first-semester schedule. Neither of these tools will be available in RamPortal for summer 2024.	Manual block scheduling for fall 24 admits utilizing some tools – such as datasheets – out of myWCU	Medium.
Student Records	**Navigate Reimplementation:** Navigate is currently pulling data from myWCU to provide information about students and class registration. We need to reimplement Navigate to connect to Banner database. Navigate will not accurately show fall 24 class registration information until the reimplementation is complete.	Navigate reimplementation will begin in spring 24 and will be completed by August 24.	Medium
Student Records	**Building transfer equivalencies**: In December 23 we had to **t**emporarily stop the building of new transfer credit equivalencies. This pause is necessary as we move our equivalency database from myWCU to RamPortal, and rebuild the process by which chairs	Equivalency creation will be paused until Summer 2024.	Medium. See this communication for more details.

	denote equivalency decisions in OnBase. We are reimplementing our transfer equivalency process in OnBase in spring & summer 24		
Student Records	**Pause in Posting Transfer Credit to student records:** In order to accommodate our conversion of student data from myWCU to RamPortal, we will need to pause the evaluation and posting of transfer credit for a period of time. The date of this pause is still TBD but will likely fall in February and/or March 24.	The dates are still being finalized. It is anticipated to be mid-March to mid-April.	Low
Student Records	**Enrollment Overrides:** Banner does not allow for	Aim to create prerequisite override available for the start of Fall 24 registration	
Student Registration	**Swapping Classes:** Banner does not have a delivered process to allow students to swap classes (i.e. drop one class and add another in a single transaction).	We will be training students and advisors on the new process of doing both a drop and add transaction.	Low
Student Registration	**Course planning/Shopping Cart:** Banner does not have a native tool in which students can plan their class schedule (i.e. save the classes/sections they wish to enroll) prior to their enrollment start date. There is a tool in Degree Works that we are working on aiming to implement at a basic level.	Aim to implement a non-template Student Educational Planner tool for March 2024 to allow for a basic schedule planning tool for fall 24 registration.	High
Student Records	**Student change their graduation term:** Banner does not have a delivered functionality to allow students who have applied for graduation to update their graduation term.	Thinking about a new process for students.	Low
Student Records	**Additional data in Class Roster:** Currently faculty can see the following information on the class roster that are not available in the banner class roster - paid status, clearance exp, credit load, cum credits, GPA, pronouns.	We are assessing which data elements are still needed and will determine how best to get this data to faculty.	Low

Student Records	**D2L Integration:** In rebuilding the integration to D2L there will be considerable effort to get back to current state. We anticipate manual intervention will needed initially for **s**ending staff for D2L Training, student enrollments into non-courses D2L shells, and monitoring the removal of students from courses when they drop the course.	Working on manual interventions while we mature the integration.	High
All	**Parent Portal:** Authorizing Parents/Guardians to review the students' records based on what the student authorizes. Students will be able to authorize Parents/Guardians to review and pay changes on the student's account	WCU will be configuring the new system to able students to authorize Parents/Guardian access to a limited data (Class schedule, Grade, Financial aid) This data is view only , a Parent/Guardian will not be able to update	Medium
Student Records	**Chair Remove Advisor Hold:** There is no delivered functionality to allow a department chairperson to remove advisor holds	WCU is review how best to manage Advising hold, for this registration cycle advisor will be able to release the hold	Medium