Degree Audit: Understanding Your Degree Audit Blocks

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This guide explains how to read and understand the blocks that make up your Degree Audit. It includes an overview of block structure, what each block means, and how courses are applied to degree requirements. For help navigating the Degree Audit and using its key features see the companion guide, Degree Audit: Overview, Navigation, and Tools.

CONTENTS

NAVIGATION

- Login to Ramportal using your WCU Single Sign On (SSO) at ramportal.wcupa.edu.
- Locate the **Degree Audit** card. If the card is not on your RamPortal home page, try using **View All Cards**. For help with finding cards, visit Home Page Navigation: A Guide to the RamPortal Home Page

OVERVIEW

Degree Audit blocks organize your academic requirements into sections that show your progress toward graduation. Each block focuses on a specific requirement area, i.e., General Education, Major, or Minor.

All students will have the **Degree Block** and the **Major Block**. Additional blocks, such as minors, concentrations, or second major, will appear based on your individual academic program.

Next to each requirement, you will see a symbol that represents the status:

- Green circle with a check mark: Complete
- Red circle: Not Complete
- Half-filled blue circle: In progress (pending final grade)
- See additional symbols in the legend below. This legend can also be found at the bottom of your audit.

Legend

⊘	Complete	◯	Not complete
◑	In-Progress (pending final grade)	ⓘ	Review needed - see advisor
☑	Not currently in use	@	Any subject and/or course number
(R)	Repeated course		

DEGREE BLOCK

This top block summarizes your overall degree progress (see image below). It includes:

- Total credits required and applied
- Catalog year
- Links to additional blocks that make up your program (i.e. General Education, Major, Minor)
- Note: This block displays only top-level requirements like total credits and GPA requirements. It does not list individual courses. To view detailed course requirements, refer to the linked blocks listed under **Blocks included in this block.**

*Example of **Degree Block** with links to other academic requirement blocks.*

GENERAL EDUCATION BLOCK

This block lists the courses required to satisfy WCU's General Education Program. For more information on specific program courses, access the current year Course Catalog via the [Academics](#) website.

ADDITIONAL BACCALAUREATE REQUIREMENTS

This block includes courses required in undergraduate programs of study, such as Writing Emphasis, Speaking Emphasis, and Language and Culture requirements. These will vary depending on your major and catalog year. For more information on specific program courses, access the current year [Course Catalog](#).

MAJOR BLOCK

This section includes the specific course requirements for your major. The Major Block and other academic blocks (such as minors, concentrations, or additional majors) list course

requirements that are found in the course catalog for your catalog year. The catalog year typically is the year you were admitted or the year you began your program.

You will see:

- A list of required courses.
- GPA for the major block. This is not your overall GPA. See the **Student Information Section** for your overall cumulative GPA.
- Completion status for each course.
- A status box that marks the block **Incomplete** or **Complete** when all the requirements are satisfied.

For requirements that have not been completed, tapping on the blue course title will open a description with meeting times and registration information.

MINOR BLOCK

This block includes the courses required for any declared minor. You will see:

- A list of required courses for the minor.
- Credit and GPA requirements specific to the minor.
- Completion status for each course and for the overall block.

Depending on the program of study, courses may be shared between the major and minor. For example, if CSC 141 is a requirement for your major, it may also count toward a minor requirement if applicable.

ATTRIBUTES

Some degree requirements are tied to specific course attributes. For example, course requirements with a note such as **attribute = WRT2** can be fulfilled by any course that has that specific attribute attached to it.

- Clicking on the attribute will open a list of courses that meet the requirement.
- This feature can be helpful when selecting electives and you want to see all the options available.

FALL THROUGH COURSES BLOCK

This block includes courses that do not currently apply to any degree requirements.

- Courses in the Fall Through section count towards the overall GPA but will not be calculated into the overall Major Block GPA, as they do not apply to a degree requirement at that time.

- Students are encouraged to speak with their advisor if they believe a course that is in the Fall Through section should be fulfilling an outstanding degree requirement. If a course is an approved substitute for a required course, advisors can submit a request to the Registrar's Office to apply the course to an outstanding degree requirement. This does not apply to general education requirements, which would follow the normal course substitution process.
- You may notice courses in the **Fall Through** section which have NC/no credits listed but can also be found in the General Education section where credits are listed. In most cases, these are multicomponent courses which have a non-graded component. (Biology with lecture and lab, FYE, etc.) The lecture component gets the grade and credits and shows up in the General Education block. The discussion component would be non-graded and 0 credits and so would show up in the insufficient section. For example, BIO 110, is split up into BIO 110 (graded lecture) and BIO 110L (non-graded lab).
- Courses in the Fall Through section will not count toward CPOS (Course Plan of Study credits) for federal aid. Students should review the Fall Through section carefully during registration.

INSUFFICIENT BLOCK

This block contains courses that were not passed with an acceptable grade. For example, you will see courses with a final grade of F, withdrawn courses, or courses that were repeated and do not have earned credits attached to them.

BEST-FIT ALGORITHM

Your Degree Audit uses a best-fit algorithm to apply courses to as many requirements as possible. Some courses may satisfy multiple requirements. Each time you refresh the audit, it will reassess placement based on new registrations or changes to your program.

REQUIREMENT TYPES

Requirements can be listed in the following ways:

- Course Type Requirements: These require a specific course (i.e., MAT 121). Only the course match is needed, not a credit total.
- Credit Requirements: These allow for any combination of courses adding up to the required number of credits. This is used for electives and General Education requirements.

For both types of requirements, you will see a list of courses or course options that are still needed. See image below.

*Example of **Still Needed** requirements showing a list of eligible subject areas.*

TRANSFER COURSES

Transfer courses are generally displayed on your audit with the original grade earned and a note with the name of that school.

SYMBOLS AND FORMATTING NOTES

- The **@ symbol** is a wildcard meaning any course. For example, **BIO @** means any course with a BIO subject code will meet this requirement.
- A **course range** (i.e., 100:499) means any course within that number range.

For support, please submit a ticket at https://wcupaprod.service-now.com/aes