

**Chester County Intermediate Unit Family Literacy Program**

The mission of the Chester County Intermediate Unit Family Literacy Program is to address the literacy needs of Latino families in southern Chester County. The CCIU Family Literacy Program (FLP) is designed for adults and their children and offers ESL classes, instruction in parenting and interactive literacy activities for adults, and preschool programming for their children. The CCIU FLP has sites in Kennett Square, West Grove, and the Oxford areas.

The CCIU FLP is in search of a student to fill a non-paid bilingual internship. We can accept an intern in the fall and spring semesters. Candidates should be comfortable working with preschool children, ages two to five years old. The bilingual internship is offered to education and non-education majors alike.

**Summary of Internship Position: To assist teachers in the preschool classroom with a variety of activities including: arts and crafts, story time, outdoor play, and overall supervision of children.**

**Internships are available at the following locations:**

<b>Location</b>	<b>Days</b>	<b>Times</b>	
<b>Avon Grove Public Library West Grove, PA</b>	<b>Mondays/Wednesdays Every other Friday</b>	<b>11:30am – 3:30pm</b>	
<b>Oxford Presbyterian Church Oxford, PA</b>	<b>Tuesdays/ Thursdays Every other Friday</b>	<b>9:30am-1:30pm</b>	
<b>Kennett Early Care and Education Center Kennett Square, PA</b>	<b>Tuesdays/Thursdays</b>	<b>5:30pm-8:30pm</b>	

**ESSENTIAL JOB FUNCTIONS:**

- Assist in the instruction of preschool children
- Interact with children to encourage positive self-concept and enthusiasm for learning
- Assist in the presentation of lessons
- Assist in creation and maintenance of a safe and stimulating student environment
- Assist children in play and age-appropriate activities
- Monitor student behavior
- Assist with developmental assessment of the preschool students

## **OBJECTIVES:**

The CCIU Family Literacy Program is looking for energetic and fun-loving individuals. Candidates should also possess the following:

- Self-motivation and resourcefulness
- Ability to multi-task in fast-paced environment
- Excellent organization skills
- Positive attitude, team oriented and willingness to assist where/when needed
- Good oral and written communication skills
- Professional presentation
- Bilingual/bicultural skills helpful but not required
- Abuse, Criminal Record and FBI clearances

## **CREATING LITERACY TAKE-HOME BAGS:**

The intern will assist the pre-school teacher in the creation of developmentally appropriate literacy take-home bags. Literacy Bags contain age-appropriate children's books and early literacy activities and are a fun way to help children share what they are learning with their families. Children take the literacy bags home, read the stories, do the activities with their families and then "write" about their experiences in their journals.



### **For more information contact:**

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