

UNANIMOUSLY APPROVED
BY THE
COUNCIL OF TRUSTEES
NOVEMBER 9, 2017

Council of Trustees
West Chester University | West Chester, PA 19383 | www.wcupa.edu

**REGULAR MEETING OF THE COUNCIL OF TRUSTEES
PHILIPS 3rd FLOOR BOARD ROOM
PHILIPS MEMORIAL BUILDING
September 26, 2017
5:15 PM**

The regular meeting of the Council of Trustees of West Chester University of Pennsylvania was held on September 26, 2017, in the Philips Memorial Building, West Chester, PA.

AGENDA ITEM I – CALL TO ORDER:

Chair Fillippo called the meeting to order. Chair Fillippo led the Pledge of Allegiance. Council members present were Members Fillippo, Franklin, Ireland, Long, Matlawski, Silberman, and Tomlinson. Absent but accounted for were Members Dozor, Lewis, Kinsey, and Moskowitz.

The Chairperson then appointed Member Matlawski as Secretary Pro Tem for this meeting in the absence of Secretary Moskowitz.

AGENDA ITEM II – APPROVAL OF MINUTES OF THE PREVIOUS MEETING AS DISTRIBUTED TO THE COUNCIL OF TRUSTEES:

MOTION (IRELAND/TOMLINSON):

APPROVAL OF MINUTES OF THE MAY 16, 2017, MEETING AS PRESENTED.

MOTION UNANIMOUSLY APPROVED.

AGENDA ITEM III – PUBLIC COMMENT: LIMIT OF TEN (10) MINUTES:

A student asked to address the Council of Trustees about student body concerns regarding the e-mail that President Fiorentino sent out in relation the Deferred Action for Childhood Arrivals (DACA) program on September 6, 2017. She said that she had the e-mail as well as questions on behalf of the student body. She distributed the questions to the Council of Trustee members.

She then went over her bullet points that were student concerns regarding the recent legislation and how that would affect students here on campus. She thought, according to the e-mail, it raised concerns for students and it was vague in its message. She also said that the e-mail read that West Chester University will not be accepting applications on behalf of DACA students, and she said she knew that was not intended for that. The questions that were raised were, "What were Public Safety's role regarding the recent federal legislation?" and "Will this change?", and "If ICE (US Immigrations and Customs Enforcement) arrives to campus, will WCU comply, as well as President Fiorentino?"

Also, mostly, the student said that she is also responding today in response to the President's e-mail because the resources that were identified were the Office of Social Equity and the Office of International Affairs, which are not safe or confidential resources for those students. So, those students have been put in direct risk because if they come out and identify as DACA recipients, going to those non-confidential resources puts them at harm for that if ICE were to come here, and again, I am asking these questions on behalf of the student body.

So if the questions cannot be answered today, I have stated the questions that myself and the student body would like to ask, but also, to request a meeting with President Fiorentino (himself) or just to open up a public forum regarding these issues.

At that time, COT Member Ryan asked Chair Fillippo if he could call the point of order. Chair Fillippo gave him the floor. At that time, Member Ryan said the following:

“Miss, my name is Ryan Long, and I serve as the President of the Student Government Association. I had the opportunity to attend the forum that you and a few other students held a few weeks back for DACA awareness. It was very well attended and it was a great event.

I had the opportunity to speak to Dr. Davenport and Dr. Fiorentino briefly about some of these concerns. After the meeting tonight, I would like to meet personally and make sure that you have my contact information so that you and I can find time to sit down together, see what we can do to make sure these concerns are addressed moving forward.

The student thanked Member Long for the invitation to talk to him later.

AGENDA ITEM IV – REPORT OF THE COUNCIL CHAIRPERSON:

Chair Fillippo said it was good to be back on campus and he welcomed everyone to the new 2017-18 academic year.

Chair Fillippo then reported for the minutes that an Executive Session was held on August 24, 2017 beginning at 8:00 a.m. and ending at 9:00 a.m. The purpose of this meeting was for discussion of personnel matters.

Chair Fillippo called on Dr. Chris Fiorentino, President, for his report.

AGENDA ITEM V – REPORT OF THE UNIVERSITY PRESIDENT:

Dr. Fiorentino gave the following report:

Student Affairs

This past year, the campus invested resources in Student Affairs in ways that allow the professionals in the division to adequately respond to the increasing student needs. Under the direction of Dr. Davenport, the Division has completed its divisional reorganization, created a new mission, vision, and values statements. They are in the beginning stages of creating a 3 year strategic plan that will be in direct support of the campus strategic plan. Since August, the division successfully hired a new Dean of Students, a new AVP for Student Development, a Director of LGBTQA Services, a Director of Assessment and a Director of Campus Recreation.

Student Affairs is being intentional about building new and reinforcing existing traditions. The desired goal is to influence the culture by directing behavior through planned and purposeful messaging. It is too soon to tell but, they are hopeful that this approach will yield positive results. A 70 member committee, co-chaired by Zeb and Ms. Kelli Moyer, has been working to increase WCU campus spirit and pride. This committee has done a tremendous job getting our students, faculty and staff excited about being at West Chester.

Student Affairs is using the Witt/Kieffer search firm to assist with the search for the Athletic Director. The goal is to have a new AD named by early spring.

Finally, Student Affairs began the RFP process for the new dining contract. The RFP was posted on August 10, 2017. The mandatory Pre-Bid Meeting was held on September 8, 2017. Five firms were in attendance:

- o ARAMARK, Compass, Culinart, Elixor and Sodexo

It is clear, that the companies are interested in this contract.

Information Systems and Technology:

IS&T completed a major student tech-support transition over the summer. Students previously needed to navigate several different helpdesks depending on the type of support needed. With this change, all student helpdesk support calls now are handled at the ResNet Central Student Support Center in Brandywine Hall. This simplifies the support process for students, who now have just one place to go for support, and streamlines support for faculty members who will often now have shorter wait times when working with the main IS&T Helpdesk in Anderson Hall.

The Institutional Research *Retention and Graduation Rates Derived Data Process* has been re-engineered. The previous process involved 112 manual steps. Using the new PeopleSoft process, the data can now be refreshed in a fully automated way. The process retrieves the degree-seeking cohorts for their first year and tracks their enrollment until graduation for the next ten years. Recorded information includes original and most recent academic, financial aid (Pell), and personal information. The tables will feed internal reports as well as reports to PASSHE.

Advancement

In support of the campus's academic mission and to raise the University's regional profile, WCU and the WCU Foundation are sponsoring the fifth annual President's Speakers Series. This year's first speaker – Judy Woodruff – is the nationally recognized anchor of the PBS News Hour and a respected journalist. She will speak on Saturday, October 7, 2017. The spring speaker will be acclaimed political commentator and MSNBC television host Joe Scarborough (March 10, 2018).

The President's Circle Dinner will take place on Thursday, October 12 at the Alumni and Foundation Center at 202 Carter Drive. In addition to

celebrating all of our generous leadership donors to the Becoming More Campaign, we will be presenting the President's Award to alumni Ron Jenkins and Miriam Smith, friends Lynn and Mimi Curry, retired faculty member John Rosso, and retired administrator Stanley Yarosewick and his wife, Mary Lou.

For the second consecutive year, the Office of Conference Services generated more than \$1 million in revenues to camps, conferences and other rentals that attracted 56,332 guests. And already this past summer, Conference Services has sponsored programs hosting 23,888 guests and generating \$837,521 in gross revenues.

The *US News & World Report* rankings are out and once again WCU is listed among the top universities in the North. US News also rated WCU among its military friendly institutions.

Academic Affairs

West Chester University is one of 11 colleges and universities selected for participation in the American Council on Education's (ACE) 15th Internationalization Laboratory cohort.

The Internationalization Laboratory will assist West Chester University in developing strategic goals for campus internationalization and global initiatives. This is a tremendous opportunity for West Chester University's Center for International Programs to analyze how we prepare our students for success in the global era. Topics to be discussed in the Lab include study abroad, international student recruitment, curriculum and co-curriculum options which serve to support global learning, and faculty development in teaching, service, and scholarship.

A three and a half year collaboration between the Department of Art + Design and the Mather Planetarium has been completed. The Mather Planetarium Beautification Project held a reception on Aug 21st, following the solar eclipse, where the University recognized alumna and arts benefactor

Helga Knox '79, who made the project possible, as well as artists Rhoda Kahler '94 and David Beck for their artistic contribution. It is noted that WCU may be the first public university to display a kinetic sculpture that interacts purposely with neighboring artwork by a different artist, and to have a Sun Sculpture whose internal light source is solar-powered. The sculpture and mosaic join the student art work in the hallway and the 200 shooting stars, which John Baker, WCU emeritus professor of art and former chair of the Art + Design department, designed with Helga Knox's input.

The Masters in Business Administration program has reached 500 students, while increasing selectively and geographical reach. The MBA program is listed in U.S. News and World Report's rankings of part-time MBA programs for 2018. This is separate from the MBA program's ranking in the top 100 in U.S. News and World Report's rankings of the Best Online MBA Programs for 2017.

The Philadelphia Business Journal has recognized the College of Business and Public Management as the region's 3rd largest business school behind Temple University and the University of Delaware.

Administration and Finance:

Our accountants in Finance, Budget, and Business Services spent much of the summer, including evening and weekend hours, closing out the fiscal year and preparing the financial statements for the auditors. The audited financial statements will be presented at the November COT meeting.

Our Budget staff spent the summer and early fall developing the University's budget for fiscal year 2017-18 and completing PASSHE's Budget Report, which is used by the System Office to request funding from the Commonwealth. The Budget Report will be presented at this September COT meeting.

I now ask for Approval of Purchase Orders and Contracts executed during April, May, June and July 2017. That concluded his report.

MOTION (TOMLINSON/LONG):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING APRIL, MAY, JUNE AND JULY, 2017 FOR THE PURCHASE OF EQUIPMENT, SERVICES, AND SUPPLIES.

MOTION UNANIMOUSLY APPROVED.

Chair Fillippo thanked Dr. Fiorentino for his excellent report.

AGENDA ITEM VI – REPORT OF THE VICE PRESIDENT:

Chair Fillippo remarked that the Council of Trustees were honored to recognize the players and coaches of the West Chester University Men’s Baseball Team to honor them as the 2017 NCAA Division II National Champions. He said how proud the Council of Trustees are of each of them.

Chair Fillippo invited Dr. Zeb Davenport, Vice President for Student Affairs, to meet him at the podium where the certificates were given to each player and coach from the Council of Trustees. Below are the names and positions of the team members and coaches:

Ian Conwell	Infield		Jon Fisher	Pitcher
Kyle Irwin	Infield		Collin Healey	Pitcher
Robert Knox	Outfield		Joe Kinee	Pitcher
Nick Bateman	Outfield		Eddy Albertson	Pitcher
Nick Ward	Infield		Shane Dressler	Infield/Designated Hitter
Alex Gouveia	Pitcher		Eric Close	Pitcher

Corey Webb	Catcher		Joe Sheeran	Infielder
Drew Jarmuz	Outfield		Zach Spangenberg	Infielder
Brian Verratti	Outfield		Jared Melone	Infielder
Joe Peluso	Pitcher		Andrew Gernert	Pitcher
Anthony Salomone	Infielder		Clay Harwick	Catcher
Dalton Reed	Pitcher		Zach Sheranko	Outfielder
Josh McClain	Pitcher		Scott McKenna	Pitcher
Joey Coyle	Outfield		Tim Edwards	Pitcher
Mike Cipolla	Pitcher		Michael Deitz	Pitcher
Dan McCartin	Pitcher		Jake McGeary	Assistant Coach
Jad Prachniak	Head Coach		Ross Trachtenberg	Assistant Coach

Photographs were taken of the entire team with coaches, Terry Beattie, Interim Athletic Director, President Fiorentino and Chair Tom Fillippo.

AGENDA ITEM VII – REPORTS OF EXECUTIVE COMMITTEE:

None.

AGENDA ITEM VIII – REPORTS OF STANDING COMMITTEES:

Academic Affairs –

Member Tomlinson gave the following report:

“Thank you, Chair Fillippo. The committee met earlier and Dr. Corrine Murphy presented information on the new Dub-C Autism Program (D-CAP). The mission of D-CAP is to build an inclusive and accepting campus community to better support the experience and success of our students with ASD through indirect and direct supports. We have about 14 students and we are projecting that we likely in a few years, we might have up to 40 students. It

is reported that academics are not their problem, but the need some support on the campus. Structure and different adjustments are to be provided. I am very impressed by Dr. Murphy's inclusion of this group of students in our campus and the success that we are having with that. It is a very exciting program.

Also, Dr. Osgood reported the numbers for the fall 2017 enrollment data, and we are at 17,306 students which is a very good number. The one-year change is 1.8 percent increase, but the five-year change is 12.3 percent increase. Undergraduate enrollment increases are .3 percent, and the graduate enrollment increases 9.6 percent. The good news for our slightly crowded campus might be that the undergraduate students taking 100 percent of their classes on campus is down 7.4 percent and the graduate students taking 100 percent of their classes on campus is down 41 percent over five years. The enrollment numbers are very good and the number of 17,306 is a very healthy figure.

That concluded Member Tomlinson's report.

Student Affairs Committee and SGA Update

Member Long made the following report of the Student Affairs Committee:

"The Committee for Student Affairs met this evening and began with the update on the status of the Student Government Association. The student Senate began its year this past month on September 5, 2017. During our first

meeting, we identified 3 major objectives for the year. To briefly share with the Council are the following:

1. Engage to facilitate conversations surrounding issues and concerns that are important to our student body. We want to make sure that we are addressing campus climate; we will take strong stances against values that do not align with those of our University.
2. Become more present and active within our campus community. In this, our resolve will be to ensure that our students know who we are, and who they can turn to for representation and action.
3. Increase school spirit and campus pride here at West Chester University. As Dr. Fiorentino alluded, this mission also aligns with one of the University's objective. A campus spirit rebranding initiation was unveiled this past summer and has seen a "think tank" come together that includes representation from all departments on campus and consists of over 70 individuals. Out of this "think tank", numerous different initiatives have been borne for our campus, including our first ever RAM RALLY, a school spirit rally that was held earlier this month, that saw a fantastic turnout from our student body. Hollinger Field House was standing room only as members of the band, dance team and cheerleader squad came out to rally the students by the football team. The buzz from that event has been tremendous. We also unveiled a new student initiative where we will be holding tailgates for our students at each of the home football

games, seeking to increase our students' section. We have seen great turnouts from that as well. And lastly our University has coined a new catch phrase, similar to Penn State's "WE ARE", our University is coined "RAM'S UP!" This idea was borne from that of a student who was explaining to the committee that when they think of the community "stand up, get up" who is going to be standing? The Rams will be up! This has caught on as well and we are happy to have a catch phrase that our students can rally behind.

One final item that I would like to highlight, the "WCU Stands" initiative. This initiative was borne out of a need for our students to rally around the values that our University holds dear. I will deviate from the script and when I had written this, it was before our campus had been visited by any hate groups this semester, and we had just viewed these groups as an issue that we have had in the past. Today and yesterday, our campus was visited by a hate group that preached hateful retort in an effort to gain an illicit and negative response from our students. In doing that, they hoped to illicit a confrontation which they can turn around and sue the University. In fact, today, I was just told before our meeting, that this group that was on our campus has recently filed a \$3.7 Million lawsuit against the University of Pittsburgh as they had attended their campus a few weeks prior, got in an altercation and were able to sue the University. Therein lies the mission of this organization, in that they hope not to preach a religious belief that they hold dear, but rather to illicit these responses that will allow them to negatively sue and attack the University.

As a result of these groups, the Student Senate has come together to unveil a new WCU Stand initiative. What this initiative looks like is a space on campus where students can turn (when these protests are going on) for a community-building experience. We seek to draw students into our circle, and we encourage them to write positive messages about what West Chester University stands for while having conversation about the values and the hate speak that is preached by other individuals that we will simply not stand for as a University.

We are hoping to build this initiative in the future as these groups continue to come to our campus and take advantage of the fact that as a public institution, we cannot impede upon their 1st amendment rights. I'll encourage the Council, and everyone in the audience before leaving this evening, to take a look at one of the banners that our students have created over the past two days. This banner highlights some of the values that our students hold dear as a campus community, and as we move forward, we are hopeful to provide an element to continue to share these values that are important to them as we address the hate that is being thrown by these groups.

Thank you, Chair Fillippo, and that includes my report.”

Chair Fillippo thanked Member Long for the great job he is doing leading the students in such a wonderful, positive way.

Advancement

Member Silberman reported that the committee did meet.

Member Silberman then gave the following brief highlights of what was covered.

“The **Becoming More** capital campaign was completed on June 30, 2017, a year ahead of schedule having raised the record \$57.6 Million, 15 percent above the campaign’s end goal. In addition to the dollars raised, nearly 31,000 individual gifts were received from alums, friends, corporations, and foundations. This included 11 gifts of \$1M or more; 73 gifts of \$100,000 or more, and 415 gifts of \$10,000 or more.

In addition to the campaign, WCU finished the 2016-17 year raising \$5M in charitable cash and in-kind gifts and \$461,000 in non-charitable gifts from sponsorships and events. I am pleased to report that we had 100 percent trustee participation in giving for the 15th consecutive year, and I am told that we are the only university in the System that consecutively gets 100 percent trustee involvement in this.

Our next fundraising efforts for this year are off to a good start with over \$484,000 raised as of August 31st, 2017. This represents 9 percent of our \$5M total giving goal. Meantime, the Annual Fund campaign which raises funds for operations has achieved 14 percent of its \$2M goal.

The Alumni Relations office is working hard to connect WCU alumni to the University and opportunities for support. More than 40 alumni events are scheduled for this fall including Homecoming on the weekend of October 27-29, 2017. Some 15,000 alums are expected on campus for that weekend.

During 2017-18, the Alumni Relations Office will sponsor 120 events locally and across the nation.

Finally, as part of the University's comprehensive marketing initiative, Public Relations and Marketing continues to execute the **Learn More** image developing campaign based on Strategic Plan goals, and recent research, tactics focus, increasing WCU's availability outside of the greater Philadelphia area and along the mid-Atlantic. This includes TV commercials in the Long Island and northern New Jersey markets. I understand that we are getting some tremendous responses on that."

This concluded Member Silberman's report.

Campus Development and Facilities

Member Matlawski reported that the committee met and he said they discussed the status of the various projects that are ongoing on campus. He highlighted a few projects that are ongoing and gave the following report:

"Anderson Hall's design is completed and renovation of the building is expected during January through December of 2018. The good news on that is that bids came back less than the original construction bids, so that is positive.

Wayne Hall renovations continue and work is being done in phases - currently the renovations on floors five and under are underway, floor six and up are currently in use.

On the Commons project that everyone is looking forward to greatly, we have great news in that the Borough of West Chester governmental approvals

have been received for the project, so it is expected that bidding will occur on the following quarter of this year with construction commencing in the spring. There are a number of preliminary items that have to be completed in the interim, but the attaining of the development of the approvals is a big matter and a great hurdle that has been overcome.

Tanglewood, as you know, was strategically renovated on the first and second floors during this summer. Sykes Student Union food service areas were renovated during the summer and some external plaza work is being renovated and scheduled for completion early this fall.

The Campus Landscape Master Plan is a project that I cannot tell you how exciting this project looks. The Landscape Master Plan is nearing completion, I guess, and will be rolled out bit by bit, but I cannot wait until we can share this with the Trustees because you would be amazed at some of the suggestions and impossibilities for the campus.”

Member Matlawski introduced the one resolution that the committee needed action on with respect to property located at 28 West Rosedale Avenue. This is a private property that is currently for sale, and is immediately adjacent to 30 West Rosedale Avenue which is owned by the University. It is not under agreement currently, but the committee would like to bring the resolution forward to authorize and attempt to purchase moving forward with the potential purchase of the property. The Council of Trustees is asked to recommend the purchase of the property for a price and a closing date to be determined, and if we do recommend this purchase for the University, then we

will seek approval from the PASSHE Board of Governors most likely at their meeting on October 18, 2017. Member Matlawski made a motion to adopt the following resolution:

MOTION (MATLAWSKI/TOMLINSON)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY RECOMMENDS TO THE BOARD OF GOVERNORS THAT THE BOARD APPROVE THE PURCHASE OF THE PROPERTY LOCATED AT 28 WEST ROSEDALE AVENUE, WEST GOSHEN TOWNSHIP, PENNSYLVANIA AT A POTENTIAL PURCHASE PRICE OF \$475,000 TO \$575,000 AND WITH A CLOSING DATE TO BE DETERMINED AFTER APPROVAL OF THE PASSHE BOARD OF GOVERNORS AND UPON AGREEMENT WITH THE OWNERS OF THE PROPERTY. SAID RECOMMENDATION IS CONTINGENT UPON A SATISFACTORY COMPLETION OF A TITLE SEARCH AND PHASE I ENVIRONMENTAL AUDIT.

BE IT FURTHER RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA GRANTS AUTHORITY FOR THE UNIVERSITY TO CONTINUE THE PROCESS TO PURCHASE SAID PROPERTY IN ACCORDANCE WITH REQUIREMENTS AS OUTLINED IN THE PASSHE FACILITIES MANUAL VOLUME VII-C (INCLUDING REQUIREMENTS RELATED TO THE FINAL AGREEMENT OF SALE AND THE APPROVAL OF SAID AGREEMENT BY PASSHE LEGAL COUNSEL); AND SEEK APPROVALS FROM THE BOARD OF GOVERNORS AND THE PENNSYLVANIA OFFICE OF THE ATTORNEY GENERAL.

MOTION UNANIMOUSLY APPROVED

Chair Fillippo asked Member Matlawski if the 28 West Rosedale Avenue property was adjacent to what was the Swope residence. Member Matlawski answered affirmatively.

This concluded Member Matlawski's report.

Information Technology

In the absence of Member Moskowitz, the report was given by Dr. Deke Kassabian, Vice President for Information Services and Technology. He

reported that the committee met before the public meeting and read the following Technology Report for this meeting:

“Our web team, working with the Provost’s Office, created a website dedicated to student success. The site includes resources to help students grow professionally, personally, and socially. The site also contains information promoting special interest groups, health and wellness, and safety. A large banner on WCU’s homepage guides users to the new site.

The WCU website also includes campus map features. Users can filter on a new category called “Photo Opportunities” which highlights popular places on campus where people like to photograph themselves and friends. In addition, hashtags have been added so that users can tweet about WCU. To assist with parking on campus, the map now clearly indicates which permits are required for specified parking lots and spaces.

Finally, a conversation among the members of the Council of Trustees and the Office of the President has been taking place over the summer regarding the possibility of using an online process for meeting materials augmenting a replacement of today’s paper-based system. Such systems allow for full access to meeting materials from computers and mobile devices. My offices will be glad to research some of the software packages suggested by the Council of Trustees members and to provide training and support assuming that one of the solutions meets the needs of the members.”

This concluded Dr. Kassabian’s report on behalf of Member Moskowitz.

Budget and Finance

Member Franklin gave the following report:

“The Budget and Finance Committee met this afternoon, and I thought we had a very good discussion. Let me take some of the pro forma items and then we can talk about the discussion at the meeting.”

Member Franklin introduced the first Resolution which authorizes Members Christopher Franklin and Christopher A. Lewis on behalf of the Council of Trustees to buy, sell, assign and transfer assets.

MOTION (FRANKLIN/MATLAWSKI):

**BE IT RESOLVED THAT CHRISTOPHER FRANKLIN AND CHRISTOPHER A. LEWIS ARE HEREBY INDIVIDUALLY AUTHORIZED AND EMPOWERED ON BEHALF OF THE COUNCIL OF THE TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA, FORMERLY KNOWN AS WEST CHESTER STATE TEACHERS COLLEGE AND WEST CHESTER STATE COLLEGE, TO BUY, SELL, ASSIGN AND TRANSFER, AND TO EXECUTE ANY AND ALL ASSIGNMENTS FOR THE TRANSFER OR SALE OF STOCKS, BONDS, OR ANY OTHER REGISTERED SECURITY HELD BY SAID UNIVERSITY, AND ALSO TO EXECUTE SUCH POWERS OF ATTORNEY, PROXIES, AND OTHER PAPERS AS MAY BE REQUIRED IN REFERENCE TO SECURITIES SO HELD.
MOTION UNANIMOUSLY APPROVED.**

Member Franklin introduced the second Resolution regarding Purchase Orders and Contracts Transaction Revision. The Council of Trustee members were suggested to look at Purchase Orders only over \$20,000. He explained that at one time (many years back), we were to look over \$1,000, and then it was moved to \$5,000. In the world of checks and balances, between WCU’s

strong management team, he suggested that \$20,000 could now be used. Going forward, however, he did ask the management team to take a look at the number and they might suggest to the Council of Trustees what would be the appropriate number and see if it should be higher than \$20,000. He recommended this Resolution, but he also asked that the team take a look at moving that number higher.

MOTION (FRANKLIN/SILBERMAN)

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE MOTION THAT THE COUNCIL OF TRUSTEES REVIEW ONLY THOSE TRANSACTIONS OVER \$20,000.

MOTION UNANIMOUSLY APPROVED.

Member Franklin talked about the discussion during the Finance and Budget Committee meeting. He said that without real concern, he mentioned that not enough time is spent on looking at the budget. We are now the largest university in the System, it is a very large budget, we have a very capable management team, we have a very strong set of financials, so he made it known that he was not hinting anything but that. Having saying that, Member Franklin, as he went through the budget as other members do the same, as he looks through the financials from year to year at some of the increases in the various line items and compares that with his company, he suggests that they are running at a clip that is far beyond what he would recommend. He said that what we cannot see are the same store basis, and so if the President increases his academic program, and therefore expenses go up, that is

understandable. He asked that everyone should not take his comments as anything other than respectful and the fact that he thinks everyone is doing the right thing, but he also believes that as the Council of Trustees should also have much greater exposure to the details of the budget before approvals are made and everything is signed off.

He said that he would recommend the approval of the budget today. He thought a lot of good work had been done, the numbers were strong and they look good. Having said that, he also recommended (and Janice agreed) that the Council should have a two-hour session on the budget where the Council could dive in and talk about where the University is going; what are the stories behind the numbers; and really help the Council think about, for example, the reserves and what is encumbered in the reserves and what is not; how the State System looks at our numbers, and what they think when seeing what is happening through some of our expenses. He recommended, too, that the revenue should also be reviewed, although tuition is a pretty forward item.

He recommended this budget and he hopes that the Council would see on their calendars in the near future, a budget one-on-one session on the WCU budget. He hoped that everyone could find the time to join that session for a couple of hours on the budget topic.

Member Franklin then recommended the third Resolution for the 2017-18 Proposed Budget.

MOTION (FRANKLIN/LONG):

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE 2017-18 BUDGET FOR WEST CHESTER UNIVERSITY AS IT IS PROPOSED.

MOTION UNANIMOUSLY APPROVED.

That concluded Member Franklin's report.

AGENDA ITEM IX – REPORTS OF SPECIAL COMMITTEES:

None.

AGENDA ITEM X – REPORTS OF LIAISON TO CONSTITUENCIES:

In the absence of Member Kinsey, Chair Fillippo reported that this year's fall PACT Conference will be held on October 17, 2017 in Harrisburg, PA. He mentioned that if anyone can attend and hasn't registered yet, please get in touch with Becky Hook.

AGENDA ITEM XI – OLD BUSINESS:

None.

AGENDA ITEM XII – NEW BUSINESS:

Chair asked if the portal for the electronic board books will soon be coming. Becky Hook said that all members were willing to try it and be trained if there was a need. This will not be ready in November, but we will try to have it up and running for the January, 2018 meeting, if at all possible.

AGENDA ITEM XIII – ADJOURNMENT:

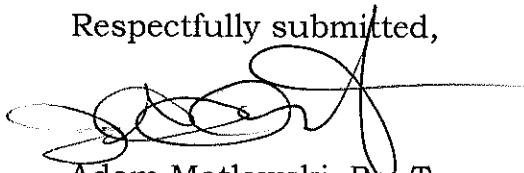
Chair Fillippo asked for a motion for adjournment.

MOTION (MATLAWSKI/IRELAND):

MOTION TO ADJOURN AT 6:03 P.M.

MOTION UNANIMOUSLY APPROVED.

Respectfully submitted,



Adam Matlawski, Pro Tem