



Community Mental Health Services | Wayne Hall, 8th Floor
125 W. Rosedale Avenue | West Chester, PA 19383 | 610-436-2510 | cmhs@wcupa.edu

PAYMENT POLICY – PLEASE READ

This is a friendly reminder that payment is due at the time service is provided. This includes teletherapy services. You may pay with cash, check or credit card. Credit card payments are made through the Patient Portal using this link: <https://cmhs.wcupa.edu>

or the QR Code:



You will need your user ID and password to log on to the Portal. If you need your Password reset or your user ID, contact the clinic at 610-436-2510 or cmhs@wcupa.edu.

At CMHS, we strive to offer affordable care to everyone. The operation of the clinic depends on everyone making prompt payment for services.

- 1. Going forward, we will be unable to schedule your next session if you are \$50 or more behind on payments.*
- 2. Once your balance is paid, we will be happy to schedule your next session.*
- 3. If you are having difficulty paying current rates, please ask us for an Application for Fee Reduction form through which we may be able to offer you a reduced fee based on need.*

Please contact us if you have any questions about this policy or payment expectations.